

POST-BACCALAUREATE FELLOWSHIP

Application Deadline for 2017-2018 Fellowships: April 15, 2017

Program Description

Post-Baccalaureate Fellowships provide a unique opportunity for a Monmouth College graduate to advance their preparation for post-graduate study and/or work by 1) taking additional classes to expand their academic experience, and 2) engaging in a faculty-mentored project to apply and integrate their educational experience in a meaningful way.

Program Requirements

Fellowships are awarded on a competitive basis by the College upon recommendation of the Curriculum Committee, subject to the following conditions:

1. Fellowships are awarded for one or two semesters, to begin immediately after completion of the bachelor's degree.
2. Fellowships are available only to individuals who have been awarded a bachelor's degree from Monmouth College and are contingent on completion of all requirements for the Monmouth College B.A. by the date on which the Fellowship is scheduled to begin. Students who will complete degree requirements in May are eligible to apply for a Fellowship during the following academic year. Students who anticipate completing degree requirements by December and wish to apply for a Fellowship must do so by the Fellowship deadline the previous Spring.
3. International students need to confirm VISA status (Student and Exchange Visitor Program - SEVP/SEVIS); questions see Dean Masood or Erika Buckley, Director of International Student Services.
4. The project undertaken for the Fellowship is conducted under the supervision and mentorship of the sponsoring faculty or staff member. The project is expected to require an average of 20 hours of activity per week during those weeks when school is in session.
5. Fellowships are awarded with the understanding that the sponsoring faculty or staff member will assume responsibility for supervision of the project and Fellow during the period of the Fellowship.
6. Applicants propose an academic agenda for the tenure of the Fellowship. A Fellow may enroll in a minimum of one and a maximum of two courses credits per semester and must register for courses only on a space-available basis. Audits are not permitted.
7. Academic work completed during a Post-Baccalaureate Fellowship will not alter the terms of the applicant's degree from Monmouth College (i.e. grades earned will appear on the transcripts, but do not alter the GPA; no additional major, College honors, or Latin honors may be added to the original degree).
8. Tuition is waived for up to two course credits during each semester of the Fellowship. The Fellowship (tuition waiver) may represent taxable income to the recipient and may be reported as such.

9. Fellowships are contingent on payment of all financial obligations to the College prior to the start of the Fellowship.
10. Fellows are not considered degree-seeking students. Because they are not degree-seeking, they are not eligible for paid campus employment; nor are they available to request funds allocated for traditional students (ex. ASMC student travel funds).
11. No health insurance or room and board funds are awarded as part of the Fellowship. All such expenses are the sole responsibility of the Fellow.
12. A mid-term and final report from the Fellow (addressed to the Curriculum Committee), describing the activities and their impact on the Fellow's future plans for work and/or study, is to be submitted to the Office of Academic Affairs at the end of each semester in residence.
13. A Fellowship can be terminated by the College if the Fellow fails to fulfill the requirements of the project (as deemed by the faculty/staff sponsor and Academic Dean), is not following through with the proposed academic agenda, or in any way jeopardizes the wellbeing of Monmouth College students, faculty, staff or programs.

Application Procedure

An applicant must submit a completed Cover Sheet with the following materials to the Monmouth College Office of Academic Affairs (Wallace Hall 1st floor) on or before the announced deadline in order to be considered.

1. A letter (addressed to the Curriculum Committee) from the sponsoring faculty or staff member a) describing the project to be completed and the benefits of the project to the sponsor, department and/or College; b) articulating the qualifications of the applicant for the project; c) stating that the sponsor understands and accepts responsibility for supervision of the project and the Fellow during the period of the Fellowship, and d) confirming that the project has the endorsement of the sponsor's immediate supervisor.
2. A letter (addressed to the Curriculum Committee) from the applicant describing his or her academic agenda for the Fellowship, including the courses the applicant wishes to take and the rationale for those courses, and b) how the faculty mentored project will enrich the applicant's preparation for post-graduate study and/or work.
3. A current transcript.

Cover Sheet
2017-2018 Post-Baccalaureate Fellowship Application

Applicant's Name _____ Sponsor's Name _____

Applicant's Campus Address _____

Applicant's preferred E-mail _____

Telephone/cell number at which applicant can be reached _____

Anticipated date of graduation _____

Major(s) _____

Minors (if any) _____

Period of the Fellowship: ___ Fall only ___ Spring only ___ both Fall and Spring

I understand that a Monmouth College Post-Baccalaureate Fellowship is awarded competitively under the conditions specified by Monmouth College. I have read, understand and accept the Program Requirements for the Post-Baccalaureate Fellowship.

I have attached a letter from my sponsor, a letter describing my academic agenda, and a copy of my current transcript to this Cover Sheet.

Signature _____

Date _____

Program revision approved by Curriculum Committee Spring 2008