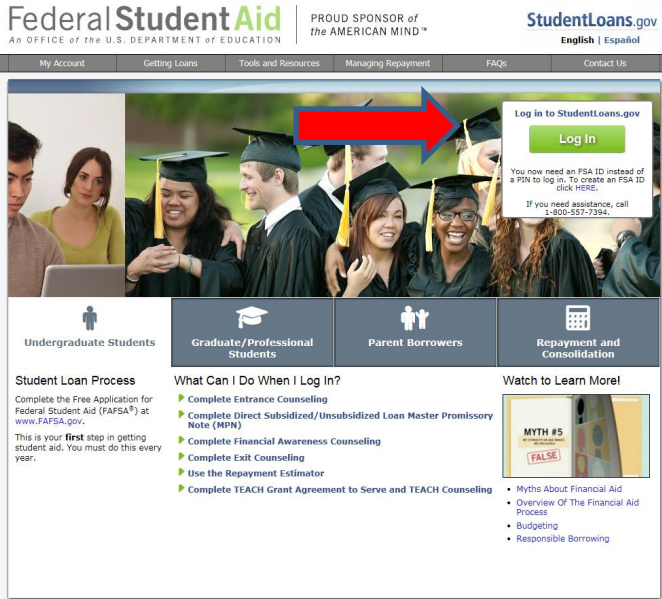


PART A FEDERAL DIRECT PARENT LOAN INSTRUCTIONS

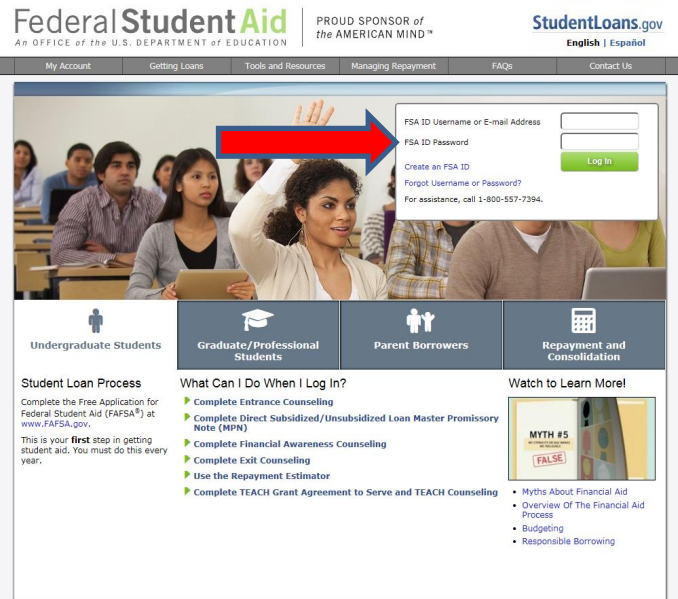
Request a PLUS Loan – Begin with Parent loan application at www.studentloans.gov.

Step 1 – Click the Log In button.

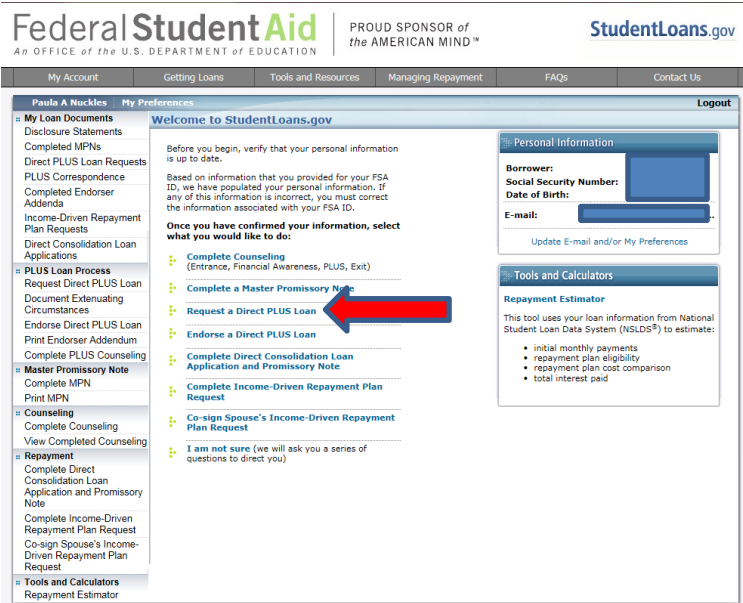


Step 2 – Log in using FSA ID Username and FSA ID Password.

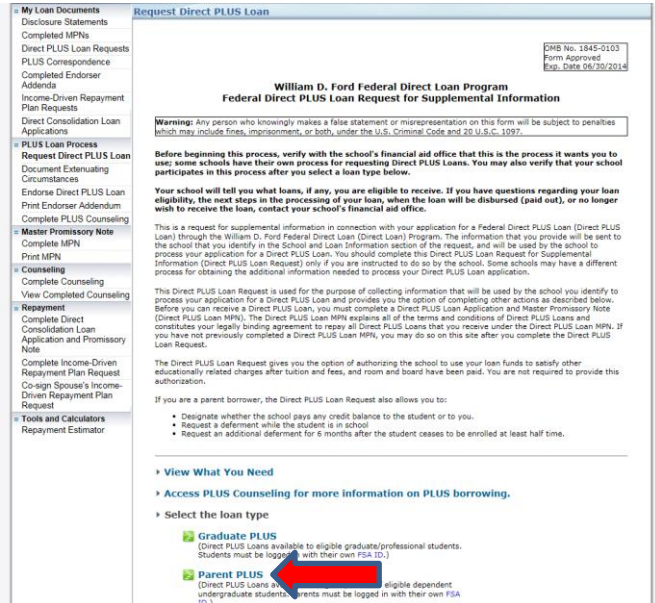
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Step 3 – Click on Request a PLUS Loan.



Step 4 – Select Loan Type – Parent PLUS.



Step 5 – Enter requested information regarding both student and parent. Review application, check for credit review and submit. The Department of Education will respond immediately with their credit decision. **IF YOU ARE APPROVED, PROCEED WITH THE MASTER PROMISSORY NOTE (PART B).** If you had a Parent PLUS loan with Monmouth College last year, you DO NOT need to complete a new Master Promissory Note. Once you have submitted the application, Monmouth College will receive your information within 24 hours.

PART B PARENT MASTER PROMISSORY NOTE (MPN) INSTRUCTIONS

Step 1 – Click the Log In button.

Step 2 – Log in using FSA ID Username and FSA ID Password.

Step 3 – Click on Complete Master Promissory Note.

Step 4 – Select Loan Type – Parent PLUS

Step 5 – After selecting loan type, enter Parent personal information and Parent personal references. You will then read the terms and conditions of the loan. Click on Review your Master Promissory Note and type your name to e-sign the MPN. Submit the MPN. Once you have submitted your MPN, Monmouth College will receive your information electronically within 24 hours.