Based on the syllabus for this class, which of the following areas are most important in determining your final grade (check all that apply and list the percentage if given):

- Exams ___%  
- Quizzes ___%  
- Final Exam ___%  
- Papers ___%  
- Homework ___%  
- Class Participation ___%  
- Lab Work ___%  
- Presentations ___%  
- Field Activities ___%  
- Other (list) _________________________%  
- Other (list) _________________________%

What is the Professor’s attendance policy? _________________________________

What is the Professor’s test make-up policy? _______________________________

Final Exam Date & Time: _______________________________

Plan regular times during which you will study for this class. Also, it is a good idea to know the names and phone numbers of one or two people in the class for study partners and/or someone to call when you have a question.

Study Times: _______________________________

Classmate: _______________________________

Classmate: _______________________________
Write down key due dates for papers, tests, etc.

<table>
<thead>
<tr>
<th>TYPE OF PROJECT</th>
<th>DUE DATE</th>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: Short Essay (1-3 pgs.)</td>
<td>Monday, August 30</td>
<td>92%</td>
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</tbody>
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