

Monmouth College Illinois Abused and Neglected Child Reporting Act (ANCRA) – Mandated Reporter Requirements

The Illinois Abused and Neglected Child Reporting Act (ANCRA) has been amended to include “**personnel of institutions of higher education, athletic program personnel**, and early intervention providers” to the list of “mandated reporters” for State of Illinois Public Act 97-0711 (325 IL CS 5/4). With this change, all Monmouth College employees, including faculty, staff, student workers and volunteers, are required to report instances of suspected child abuse and neglect to the Illinois Department of Children and Family Services (ILDCFS) toll-free child abuse and neglect hotline at **1-800-25-ABUSE (1-800-252-2873)**. For additional information about child abuse and neglect, please visit the ILDCFS Web site at: <http://www.state.il.us/dcfs/index.shtml>

Required Acknowledgement: ANCRA requires all Monmouth College employees and volunteers to complete ILDCFS Form CANTS 22, Acknowledgement of Mandated Reporter Status (http://www.monmouthcollege.edu/Media/Website_Resources/pdf/admission/financial-aid/cants22-student-workers.pdf). Where “Type of Employment” is requested, please indicate faculty, staff, student worker, volunteer or other as appropriate. Please complete and return this acknowledgement to Personnel Office (Poling Hall, main level) at your earliest opportunity.

ANCRA Training – Online & On-Campus: All employees and volunteers are encouraged to complete the online training made available by the ILDCFS. In addition to this online training, all employees and volunteers are invited to attend on-campus training, which will be made available through the ILDCFS. The dates and locations of on-campus training will be announced.

Online Training: The ILDCFS Office of Training and Professional Development provides online training for mandated reporters. This training consists of the following:

- pre-training assessment (13 multiple-choice questions)
- 60-90 minutes of self-paced interactive training (can be completed in less time)
- post-training assessment (13 multiple-choice questions)
- Certificate of Completion

To access and complete the online training, please follow these steps:

Step 1: Access the online training provided by the ILDCFS at:

<https://mr.dcfstraining.org/UserAuth/Login!loginPage.action;jsessionid=88910FD8F3A1C3D61B72200AF7975E48>

Step 2: Click on REGISTER at the top of the page, which will take you to a registration form. In response to the inquiry, “Which Mandated Reporter Category best fits your role?” please select “Other.” Then, in the “Specify” blank, please type in “Higher Education.”

Step 3: Once the registration form is complete, click Register to validate your account.

Step 4: Proceed through and complete the training.*

Step 5: Print the Certificate of Completion (Certificate).

**Note: If you log out prior to completing the entire training session, you may log back in and resume your training session at later time. Upon logging out prior to completing your training session, an email with your login credentials and direction for returning to the training session will be sent to the email address you provided at your initial login.*